

VACANCY AVAILABLE



Position : Maintenance Planner
Department : CAMO
Location : Lanseria Airport
Reporting To : Manager CAMO

Please note that we will be considering internal and external applications for this position.

We are seeking a highly organized, analytical, and meticulous Maintenance Planner to join our Continued Airworthiness Management Organisation (CAMO) team. This role is crucial to ensuring the safety, compliance, and operational efficiency of our aircraft fleet by translating complex regulatory requirements into actionable maintenance plans.

KEY RESPONSIBILITIES

As a Maintenance Planner, you will be the core coordinator responsible for generating accurate documentation and managing the aircraft's lifecycle compliance. Your main focus areas will include:

- **Maintenance Work Pack Generation:**
 - Develop and release comprehensive maintenance work packs in strict adherence to the approved SA CAA Aircraft Maintenance Programme (AMP) and/or Aircraft Maintenance Manuals.
 - Ensure all scheduled task cards, unscheduled repairs, components due, Airworthiness Directives (ADs), and Service Bulletins (SBs) are accurately included.
- **Aircraft Record Management & Research:**
 - Conduct in-depth logbook research (covering ADs, SBs, historical work performed, and component status) to establish the current aircraft configuration and generate work packs where necessary.
 - Ensure the timely and accurate updating of all official aircraft logbooks and Flight Folios.
- **Forecasting and Scheduling:**
 - Generate and distribute the bi-weekly **check forecast** and **major module forecast**.
 - Liaise closely with the CAMO Manager to ensure the correctness and integrity of all scheduled data before distribution.
- **Regulatory Compliance & Audit Support:**
 - Assist in compiling and submitting documentation for Certificates of Airworthiness (C of A) renewals.
 - Support CAA audits and inspections for import/export C of A purposes.
 - Act as a primary resource for queries related to scheduled maintenance requirements.
- **Fleet Development:**
 - Assist with research and planning related to the introduction of new aircraft into the fleet.

REQUIREMENTS

Essential Qualifications & Experience

- **Citizenship:** Must be a South African Citizen.
- **Education:** Matric / Grade 12 Certificate.
- **Experience:** A minimum of **5 years' proven experience** as a Maintenance Planner or Assistant focused on Piston Aircraft and/or Rotor Wing maintenance.
- **Regulatory Knowledge:** In-depth, non-negotiable knowledge of **SACAA Regulations** is essential.
- **Transport:** Must possess own reliable transport.

Core Skills & Attributes

- **Analytical Thinking:** Superior ability to analyse, interpret, and implement complex maintenance program requirements into practical plans.
- **Computer Literacy:** Proficient with standard office software and capable of learning specialised aviation maintenance systems quickly.
- **Work Ethic:** Must be able to work **accurately and independently** with minimal supervision.
- **Interpersonal Skills:** Patient, motivated, and a cooperative team player who communicates effectively.
- **Flexibility:** Be available to work outside of normal office hours on short notice when required by operational necessity.

Desirable (Advantageous)

- Formal Maintenance Planner Certificate.
- Current **CATS & CARS** (Civil Aviation Technical/Regulations) Certificate.

How to Apply: If you meet the qualifications for this role,

[Click here to upload your CV](#)

If you do not hear from us within 14 days after the closing date for this position, please regard your application as unsuccessful.